



Australian Government

Comcare

PUTTING YOU *FIRST*

NEW CUSTOMER CREATION

This form is used to create a new Customer. Please complete all fields on this form. If you have any question about this form, please call Comcare on 1300 366 979.

Please return by fax to 02 6274 8679

Customer name

Customer short name

Portfolio

Parent customer

(for premium coverage, if applicable)

Cheque addressee

(name on incapacity cheques)

Contact first name

(this contact will receive Claim Profile reports, High Cost Claim reports, Non Incapacity reports and cancelled cheque reports)

Surname

Position

Phone

Fax

Email

Actual address

Mail address

Requesting officer name

Requesting officer
signature

Requesting officer title

Date

Email agency.updates@comcare.gov.au

Phone 1300 366 979

Facsimile 02 6274 8679

Comcare Community Partnerships