Comcare is a Corporate Commonwealth entity with functions and responsibilities as an insurer, regulator and scheme manager for Commonwealth employers and licensees within the federal jurisdiction. Comcare continually seeks to be a leader in work health and safety by implementing best practice.

This policy applies to all Comcare activities including instances when performing offsite work.

Comcare is committed to providing a healthy and safe workplace and continuously improving its work health and safety performance and management system by:

- developing, implementing and maintaining a systematic work health and safety management system that ensures compliance with applicable work health and safety legislation, Codes of Practices, Australian Standards and other prescribed requirements.
- establishing measurable objectives and targets aimed at eliminating by prevention or effectively controlling hazards that may cause injury or illness and demonstrating work health and safety leadership.

At Comcare we are committed to promoting excellence in work health and safety leadership through:

- encouraging and supporting innovative, healthy and safe work practices.
- allocating sufficient financial and human resources for the effective implementation of the work health and safety management system.
- communicating information and consulting with workers about work health and safety matters.
- integrating health, safety and wellbeing into all aspects of our business.
- implementing work health and safety risk management principles and practices
- promoting a work health and safety reporting and learning culture.
- evaluating and reviewing Comcare’s work health and safety management system practices, including policy implementation.
- providing our workers the necessary training to achieve better practice health, safety and wellbeing outcomes.

The following responsibilities are essential for Comcare to provide a healthy and safe workplace:

- the Chief Executive Officer has responsibility for, and is committed to, the effective implementation of this policy.
- the Comcare Senior Executive will support managers to fulfil their health and safety responsibilities and accountabilities within their area of responsibility.
- all Comcare employees, contractors and visitors have a responsibility to take reasonable care for their own health and safety and the health and safety of others and comply with any reasonable policy, procedure or instruction.
- Comcare’s National Health and Safety Committee is responsible for strategic coordination and monitoring of Comcare’s health and safety performance.
- further health and safety responsibility descriptions are outlined in position descriptions and applicable work health and safety management system procedures.

Jennifer Taylor  
Chief Executive Officer  
14 December 2017