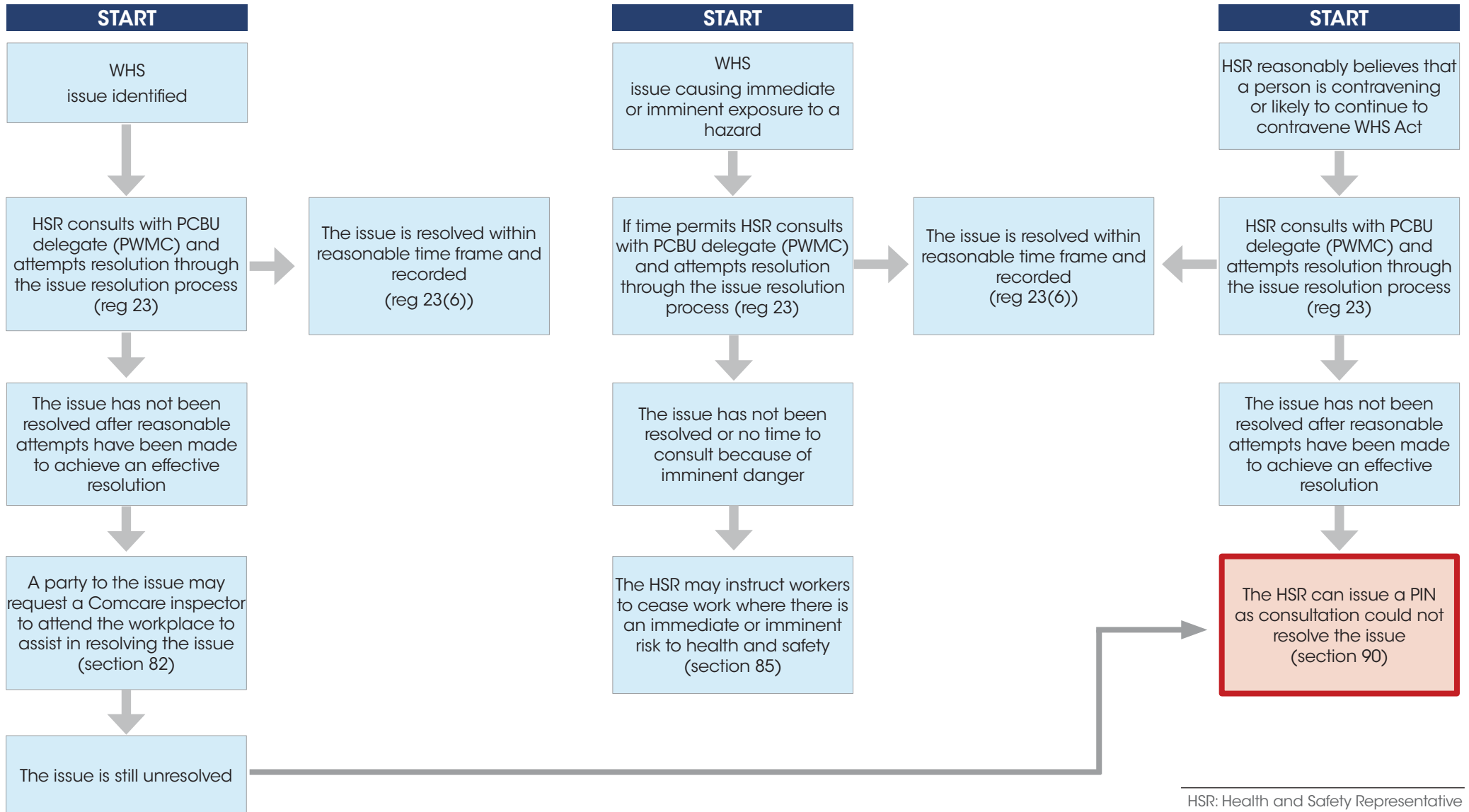


HEALTH AND SAFETY ISSUE RESOLUTION PROCESS FOR HSRs

This flowchart has been designed to help HSRs with the resolution of serious workplace issues that cannot be addressed on the spot. It is designed to make it easier to determine what actions/consultation you must undertake and, if an issue is not resolved, whether you have undertaken all the relevant actions prior to issuing a PIN.

NOTE: Prepared by Comcare for HSRs who are appointed under the *Work Health & Safety Act 2011* (Cth) and have undertaken five day accredited HSR training course. Without this training HSRs cannot issue a Provisional Improvement Notice (PIN) or instruct workers to cease work over a safety issue.



HSR: Health and Safety Representative
 PCBU: Person conducting a business or undertaking (s 5 WHS Act)
 PWMC: Person with management or control of a workplace (s 20 WHS Act)