



Australian Government

Comcare

# ASBESTOS REMOVAL LICENCE—SUPERVISOR NOMINATION FORM

This application form is approved by Comcare for the purposes of administering the *Work Health and Safety Act 2011* (WHS Act).

## PRIVACY AND PERSONAL INFORMATION

Any personal information collected by Comcare in connection with this application will be used to assess the granting of an authorisation. The information may also be used by Comcare in connection with its functions and powers under the WHS Act, *Work Health and Safety Regulations 2011* (WHS Regulations) and other legislation, and the administration and evaluation of Comcare's programs generally.

Comcare may disclose personal information to the following bodies and agencies, including but not limited to, its legal advisers; the Safety, Rehabilitation and Compensation Commission; contractors and agents; a court or tribunal; state or territory work health and safety regulatory agencies; Commonwealth, state or territory industry regulators; enforcement agencies (including police investigating or conducting an interview in connection with the application); state and territory Coroners; and any other person where there is an obligation under law to do so.

Comcare and inspectors appointed by Comcare respect your privacy and are committed to protecting your personal information. If you have any concerns about the privacy of your personal information please contact Comcare's privacy contact officer by email at [privacy@comcare.gov.au](mailto:privacy@comcare.gov.au).

Comcare's privacy statement is available at [http://www.comcare.gov.au/about\\_us/privacy](http://www.comcare.gov.au/about_us/privacy).

## PCBU'S IN COMCARE'S JURISDICTION

The person conducting the business or undertaking (PCBU) that commissions the removal of asbestos must ensure the removalist is licensed to carry out the work. Applications should be made to Comcare if the PCBU is the Commonwealth, a public authority or a non Commonwealth licensee as defined in the WHS Act and WHS Regulations. For more information about PCBUs in Comcare's jurisdiction, refer to [www.comcare.gov.au](http://www.comcare.gov.au).

## GUIDANCE MATERIAL

Applicants wishing to obtain an asbestos licence from Comcare are encouraged to review Comcare's 'Guide for Applicant's for asbestos removal licences' prior to submitting an application. The guidance material is available on our website at [www.comcare.gov.au](http://www.comcare.gov.au).

## ADDITIONAL INFORMATION

For additional information please contact the Authorisations team on 1300 366 979 or email [WHS.Asbestos@comcare.gov.au](mailto:WHS.Asbestos@comcare.gov.au). For information about how we handle personal information, please visit [www.comcare.gov.au](http://www.comcare.gov.au) or contact us to request a copy of our Privacy Policy.

# EVIDENCE REQUIREMENTS TO SUPPORT AN ASBESTOS REMOVAL LICENCE APPLICATION

## Qualification evidence

Applicants must submit a copy of their Vocational Education and Training (VET) certification, demonstrating their successful completion of the course. The certificate must relate to the asbestos removal licence for which they are applying for.

## Industry experience evidence

Applicants wishing to obtain a Class A asbestos removal licence must be able to demonstrate at least three years of relevant industry experience in the removal of friable asbestos work.

Applicants wishing to obtain a Class B asbestos removal licence must be able to demonstrate at least 12 months relevant industry experience in the removal of non-friable asbestos work.

## Certified safety management system

Applicants wishing to obtain a Class A asbestos removal licence must submit evidence they have a certified work health and safety management system in place at the time of lodging their application for a licence.

# ASBESTOS REMOVAL LICENCE—SUPERVISOR NOMINATION FORM

## 1. APPLICATION TYPE

Add a supervisor     Change of details for a nominated Supervisor

## 2. CLASS OF ASBESTOS

Class A—Friable Asbestos or ACD  
 Class B—Non-friable asbestos, ACM or ACD more than 10 square metres

## 3. DETAILS OF THE SUPERVISOR

Title	<input type="text"/>	Given name	<input type="text"/>		
Family name	<input type="text"/>				
Asbestos Licence Number	<input type="text"/>				
Name on the licence	<input type="text"/>				
Licence expiry date	<input type="text" value="/ /"/>				
Registered business (trading) name (if applicable)	<input type="text"/>				
ABN (if applicable)	<input type="text"/>				
Street address	<input type="text"/>				
Town/Suburb	<input type="text"/>	State	<input type="text"/>	Postcode	<input type="text"/>
Telephone number	<input type="text"/>	Mobile	<input type="text"/>		

## 4. PREVIOUS AUTHORISATION TO SUPERVISE ASBESTOS WORK

Have you previously been authorised as a supervisor or licence holder for the asbestos removal licence you are applying for?

Yes (please indicate the asbestos removal work and details of the licence holder)     No

Class A—Friable Asbestos or ACD

Name of licence holder

Asbestos removal licence number

Class B—Non-friable asbestos, ACM or ACD more than 10 square metres

Name of licence holder

Asbestos removal licence number

## 5. INDUSTRY EXPERIENCE

Applicants are required to submit evidence that they have acquired through training or experience, the knowledge and skills of relevant asbestos removal industry practice.

Please refer to Comcare's *Guide for Applicant's for asbestos removal licence guidance material* for further information on submitting evidence.

A copy of the certificate is attached

## 6. QUALIFICATIONS

Please attach a copy of a certificate for the successful completion of the Vocational Education and Training (VET) course for the asbestos removal licence you are applying for.

A copy of the certificate is attached

## 7. DECLARATION BY APPLICANT

I declare that:

- > I do not hold an equivalent licence under a corresponding WHS law (unless that licence is expiring and it is being renewed through the Commonwealth)
- > the information in this application is true and correct to the best of my knowledge
- > I consent to Comcare making enquiries and exchanging information with other Commonwealth entities and other work health and safety regulators in the states and territories regarding any matter relevant to this application.

Name

Signature  Date  /  /

**Please Note: Section 268 of the WHS Act 2011, Part 7.4 of the *Criminal Code Act 1995* provides that it is an offence for you to give Comcare false or misleading information in respect of this application. Should you provide false or misleading information in this application, you may be liable for prosecution under the *Criminal Code Act 1995*, and if convicted, face a penalty of up to 12 months imprisonment.**