

# 2026

Comcare  
National Conference



14-16 September 2026  
Canberra

## Tips for preparing a conference abstract

When preparing your abstract, consider how your proposed presentation aligns with the conference theme:

### A people-first approach to workplace health and safety

#### Ask yourself:

- How does your project, initiative, or activity respond to this theme?
- What is the central focus of your presentation?
- What practical insights, outcomes, or learnings will delegates gain?

## Recommended abstract structure

We recommend structuring your abstract into clear sections.

### Sections 1 – 3 should be covered in 350 words (max)

#### 1. The subject and why it matters

Introduce your project, activity, or area of focus and identify the topic you are addressing. Set the context for your submission by demonstrating your understanding of the issue and explaining why it is relevant to the conference theme. This section should clearly convey why your presentation will be interesting and valuable to delegates.

#### 2. Your approach and key outcomes

Outline what you did and how you did it. This may include your methodology, theoretical or practical approaches, source material, or case study details. Focus on the substance of what you will present and explain how your approach connects to a people-first perspective. Be clear about the results, outcomes, or lessons learned.

#### 3. Conclusions and value for delegates

Conclude by emphasising the broader significance and insights-driven nature of your work. Clearly articulate how the practical insights and learnings gained contribute to advancing workplace health and safety practice or thinking. Demonstrate why your session offers unique, actionable perspectives that delegates can apply in their own contexts. This is your chance to showcase the impact, relevance, and inspiration of your presentation, making a compelling case for attendance.



## Section 4 should be covered in 80 words (max)

### 4. Key takeaways

You will be asked to specify at least three clear takeaways that delegates can expect from your presentation. Use concise dot points to clearly articulate the practical insights, skills or knowledge participants will gain. These takeaways may be used in the conference program and should be genuinely delivered during your presentation.

## Top Tips for a strong submission

- Choose a clear, concise, and engaging presentation title.
- Submissions that draw on case studies and lived experience are highly valued.
- Stay within the word limit and write with clarity and purpose.
- Avoid jargon where possible; explain any necessary technical terms.
- Include references for any published material you cite but keep them to a minimum.
- List all contributing authors.
- Proofread carefully and seek feedback before submitting.
- Keep your chosen topic/stream front of mind throughout your abstract.
- Ensure you understand and meet all submission requirements.

## Closing date

Submissions close **Thursday 30 April 2026 at 5.00 pm AEST.**

## Contact

Our friendly conference team is here to answer your questions.

**General conference enquiries**  
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