

**From:** s 22  
**To:** s 47F  
**Cc:** [WHS Regulator](#)  
**Subject:** CLOSURE ADVICE - COMCARE INSPECTIONS MC00035139 [SEC=OFFICIAL]  
**Date:** Tuesday, 18 March 2025 3:46:00 PM  
**Attachments:** [20250318 - MC00035139 - INSPECTOR REPORT - DEPARTMENT OF HOME AFFAIRS - VILLAWOOD IMMIGRATION DETENTION CENTRE.pdf](#)  
[image001.png](#)  
[image003.png](#)  
[image002.png](#)  
[image004.png](#)

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**OFFICIAL**

Dear s 47F

**CLOSURE ADVICE - COMCARE INSPECTIONS MC00035139**

Comcare has completed Inspection **MC00035139** relating to ligature points.

Please find attached a copy of the Inspector Report for your attention.

Section 47 of the *Work Health and Safety Act 2011* (Cth) (WHS Act) requires PCBUs to consult with workers who are, or are likely to be, directly affected by a work health and safety matter. Where workers are represented by a HSR, the PCBU must include that HSR in the consultation process (s 48). The PCBU should consult with relevant workers and/or their representatives when making decisions relating to the contents of this report. Comcare notes that consultation would be most effective where the PCBU shares the safety outcomes/lessons related to the report where appropriate and to the extent possible in the circumstances.

Comcare notes while the WHS Act does not require a PCBU to provide a copy of the report to a HSR or other worker within the PCBU, Comcare would encourage you to share the content of the report to the extent possible with relevant workers and their representatives. Comcare recommends that the PCBU reviews each report when it is received and considers its obligations under the relevant privacy legislation (and/or other applicable laws) before sharing or otherwise using the report, if the report contains individuals' personal information.

In your capacity as a Department of Home Affairs representative, could you please confirm by return email that you received this Inspector Report and that you will ensure the report is appropriately distributed and actioned by the Department of Home Affairs.

Regards

s 22

s 22

*Senior Inspector | Regional Operations NSW | Regulatory Operations Group  
Inspector Appointed under Work Health and Safety Act 2011*

Mobile: s 22  
Email: s 22



**Comcare**

GPO Box 9905, Canberra, ACT 2601

1300 366 979

[www.comcare.gov.au](http://www.comcare.gov.au)





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## INSPECTOR REPORT

<b>COMCARE NUMBER</b>	<b>REFERENCE</b>	MC00035139
<b>PCBU DETAILS</b>	Name: Department of Home Affairs ABN: 33380054835 ACN:	
<b>REPORT ISSUED TO</b>	Name: S 47F Position: Assistant Director Workforce Health and Safety	
<b>BACKGROUND</b>		
<ol style="list-style-type: none"> <li>1. Comcare conducted an inspection in relation to the health and safety of workers at the Villawood Immigration Detention Centre, specifically at the Lachlan 1 Compound. The inspection is in relation to health and safety concerns raised by Serco Australia Pty Ltd (Serco) workers and Health and Safety Representatives (HSRs).</li> <li>2. Comcare commenced an inspection in relation to this matter on 3 July 2024 to monitor and enforce compliance with the <i>Work Health and Safety Act 2011</i> (Cth) (WHS Act) and the <i>Work Health and Safety Regulations 2011</i> (Cth) (WHS Regulations).</li> <li>3. This site inspection was in response to safety concerns arising from the physical nature of the compound, an anonymous complaint was received by Comcare. The complaint stated that the current office environment poses a significant risk to both staff well-being and safety.</li> <li>4. There is no running water available for staff use, which undermines basic hygiene standards. Additionally, the toilets are poorly located, far from the office, making access inconvenient and impractical. The office space itself is too small and overcrowded, hindering productivity and creating a strained work environment.</li> <li>5. . Basic security features, such as windows and doors, are inadequate and do not meet minimum standards, leaving the office vulnerable. Of particular concern is the use of a wooden dowel to secure the service window.</li> </ol>		
<b>OUTCOMES</b>		
<ol style="list-style-type: none"> <li>6. I formed a reasonable belief that Department of Home Affairs (Home Affairs): did not comply with its duties under the WHS Act and the WHS Regulations.</li> <li>7. My inquiries indicate Home Affairs:</li> </ol>		



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- a. Is a person conducting a business or undertaking as defined in section 5 of the WHS Act and is conducting the business or undertaking of managing the VIDC, including Lachlan 1 Compound;
  - b. Has a primary duty of care to ensure, so far as reasonably practicable, the health and safety of Serco workers while they are at work in the business or undertaking, as provided by section 19(1) of the WHS Act; and
  - c. Has workers at the VIDC workplace, who are workers as defined by section 7 of the WHS Act.
8. There is a risk to the health and safety of workers at the workplace who are exposed to the identified risks of overcrowding and inadequate facilities in Lachlan 1 Compound. I am satisfied that there are reasonably practicable measures available to manage the relevant risks associated with the working environment made available to Serco workers within the Lachlan 1 Compound.
9. Based on my enquiries, I have formed a reasonable belief that Home Affairs has failed to provide and maintain a work environment in compliance with section 19(3)(a) and section 19(1) of the WHS Act. Based on the information provided to me, I am not satisfied that Home Affairs has demonstrated:
  - a. **Appropriate Interim Controls:**
    - No suitable interim controls have been put in place to eliminate or minimise the risk of unacceptable exposure to overcrowded workspaces and inadequate facilities, as required by regulation 40 and regulation 41 of the WHS Regulations.
    - The risks posed by the demountable office at the Lachlan1 Compound, such as goods stored on shelves and floors that restrict officer movement, impede safe movement, and hinder emergency evacuation.
    - Insufficient lighting and inadequate ventilation within the workspace, leading to food contamination and potential health risks.
    - Lack of adequate facilities, including toilets, washing facilities, and eating areas.
    - Risks associated with catering staff and Serco workers being exposed to aggressive detainees.
  - b. **Consultation with Workers:**
    - There has been no evidence of proper consultation with workers who are, or are likely to be, directly affected by work health or safety issues, particularly concerning the risks of overcrowded workspaces and unsafe facilities. This includes failure to consult regarding



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the control measures for the health and safety risks posed by the identified hazards at the Lachlan1 Compound.

**c. Provision of Adequate Welfare Facilities:**

- Home Affairs has failed to ensure that workers are not exposed to risks associated with overcrowded workspaces, inadequate facilities, and insufficient security for Serco workers, as required by the WHS Act. Furthermore, the provision of adequate welfare facilities, including proper eating, washing, and toilet facilities, has not been met.

**10.** In conclusion, based on the information provided to me, I am not satisfied that Home Affairs has not taken all reasonably practicable steps to manage the risk associated with the Compound, as described in the WHS Act and associated Regulations.

**Information and advice**

11. I understand the complexities of ensuring compliance with the WHS Act, especially in the unique environment in detention centres, as such I provide the following information to assist you to comply with your health and safety obligations:
12. In consultation with workers, identify and implement control measures to ensure that workers are not exposed to the identified risks borne from overcrowded workspaces, inadequate facilities and workers' security concerns.
13. Having regard to reg 40 and reg 41 of the WHS Regs, my observations made during the inspection and this notice, ensure that a suitably qualified and competent person assesses the risks and identifies ongoing control measures to be implemented in relation to potential and actual exposure to risks associated with concerns borne from overcrowded workspaces, inadequate facilities and workers' security concerns. This includes, but is not limited to, review of the current layout of the work area and amenities within Lachlan 1 Compound.
14. Implement, so far as reasonably practicable, and in consultation with workers, the control measures identified.

**Risk Assessment and Ongoing Control Measures**

15. Review current arrangements regarding the layout and work area of Lachlan 1 Compound at the workplace in accordance with the requirements of regulation 40 of the WHS Regulations. Reasonably Practicable Measures.
16. I am satisfied that reasonably practicable measures are available to manage the identified





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risks, and they must ensure that the work environment within the demountable office complies with the requirements of the WHS Act and the WHS Regulations.

#### Implementation of Control Measures

17. Home Affairs must implement, so far as is reasonably practicable, control measures, in consultation with workers, to eliminate or minimise the risks to health and safety. This includes ensuring that the workspace within the demountable office is appropriately maintained, with adequate facilities provided for workers in compliance with section 19(1) of the WHS Act and regulation 41 of the WHS Regulations.

#### COMPLIANCE ASSESSMENT

18. I conducted a site inspection at the Lachlan 1 Compound on 6 December 2024. In performing my functions under s160 of the WHS Act, I made observations and spoke with workers who access the compound to undertake their duties.
19. Observations made during the inspection at Lachlan 1 Compound revealed the following (refer to Appendix A):
- a. Overcrowded office space obstructing safe movement. There were goods stored on shelves and the floor within the demountable office restricting the movement of workers and impeding safe movement and emergency evacuation.
  - b. Insufficient lighting and malfunctioning air conditioning resulting in inadequate ventilation and poor air quality.
  - c. Unsuitable bathroom facilities for workers, which includes shared use of the facilities with detainees.
  - d. The demountable office lacks essential amenities such as running water.
20. Admissions from workers include the following concerns:
- a. There are no dedicated male or female bathroom facilities available for staff on duty instead, staff are instructed to use detainee bathrooms that have been described as unsanitary and hazardous.
  - b. The kitchen servery area is of a low hygiene standard exposing catering staff to potential health risks while performing their duties. There is no designated, secure area for the safe and comfortable provision of meals to detainees.
  - c. The office space is overcrowded, with a room designed for two people being occupied by multiple staff members, including shadowing staff and cleaners at the same time.



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- d. The facility is lacking basic safety measures, including inadequate lighting both inside and outside the office. There is no CCTV coverage inside the "donger" exposing the facility to potential security breaches and the officers' station is not fit for purpose.
- e. The workspace itself is compromised by the lack of legroom under the desks, as the demountable is being used as a storage room as well, creating an uncomfortable and ergonomically unsound environment that lacks basic operational functionality.
- f. The office window is secured with wooden dowel to prevent detainee access but has been shattered on previous occasions. Home Affairs confirmed that no incident reports had been lodged.

21. In forming my reasonable belief, I considered the following:

- a. Documents obtained from Home Affairs through the issuance of notices under section 155 of the WHS Act.
- b. My conversations with workers and HSRs during a site visit to the Lachlan 1 Compound at VIDC on Friday, 6 December 2024.
- c. Confirmation by Home Affairs of the physical dimensions of the office space within the demountable building being, 2910mm in length, 2250mm in width and 2410mm in height.
- d. My observations made whilst at the Lachlan 1 Compound at VIDC reinforcing the WHS concerns raised.
- e. Regulation 40 of the WHS Regulations which requires 'A person conducting a business or undertaking at a workplace must ensure, so far as reasonably practicable,
  - The layout of the workplace allows, and the workplace is maintained so as to allow entry and exit and movement without risk to health and safety under normal and emergency conditions.
  - Work areas have space for work to be carried out without risk to health and safety.
  - Lighting enables each worker to carry out work and move within the workplace without risk to health and safety and allows for safe evacuation in an emergency.
  - Ventilation enables workers to carry out work without risk to health and safety.
- f. Regulation 41(1) of the WHS Regulations which requires 'A person conducting a business or undertaking at a workplace must ensure, so far as reasonably practicable, the provision of



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adequate facilities for workers, including toilets, drinking water, washing facilities and eating facilities.

- g. Regulation 41(2) of the WHS Regulations which requires 'A person conducting a business or undertaking at a workplace must ensure, so far as reasonably practicable, that the facilities provided under sub regulation (1) are maintained in good working order and clean, safe and accessible.
  - h. The approved Cth Code of Practice: Managing the work environment and facilities.
22. Despite some indication from Home Affairs that it is tentatively considering what remedial action to take in respect to the workplace to which the Notice relates, I have not been provided with any clear or specific remedial action which details what measures are being implemented to eliminate or minimise, as far as reasonably practicable, extant risks to health and safety associated with Lachlan 1 Compound and its associated systems of work.
23. Home Affairs has failed to take adequate action to eliminate or minimise the identified risks associated with overcrowded workspaces and insufficient facilities. Home Affairs has not implemented or planned for long-term measures to eliminate or minimise risks, as required by the WHS Act.
24. In performing my functions under s160 of the WHS Act, I visited the workplace and inspected the Lachlan 1 Compound on 6 December 2024, I also spoke with workers on the site who are required, in furtherance of Home Affairs' undertaking, to access and egress the compound and undertake work in this area. During my visit workers advised of the following:
- a. The current conditions within the facility present operational, health, and safety risks that need to be addressed immediately. There are no dedicated male or female bathroom facilities available for staff on duty instead, staff are instructed to use detainee bathrooms that have been described as unsanitary and hazardous, with reports of urine on the floors. This poses serious concerns regarding hygiene, staff health, and the risk of potential exposure to harmful bacteria or pathogens.
  - b. The kitchen servery area fails to meet HACCP standards, a critical requirement for ensuring food safety and preventing contamination. This not only jeopardises the safety of detainees but also exposes catering staff to potential health risks while performing their duties. There is also no designated, secure area for the safe and comfortable provision of meals to detainees, forcing staff to work in an environment that is not only unfit for food preparation but also potentially unsafe.





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- c. The current practice of delivering food service via portable tables within the educational space of the building is highly inappropriate, as it compromises both the quality of the service and the safety of those involved. Additionally, the office space is overcrowded, with a room designed for only two people being occupied by multiple staff members, including shadowing staff and cleaners at the same time. This overcrowding creates a hazardous environment, undermining both staff productivity and health and safety standards.
  - d. The facility is also lacking basic safety measures, including inadequate lighting both inside and outside the office, which can lead to accidents and security vulnerabilities. There is no CCTV coverage inside the "donger," further exposing the facility to potential security breaches. The officer's station is not fit for purpose. It lacks essential amenities, including running water, and does not provide adequate space for storing consumable items, which severely limits operational efficiency and staff well-being.
  - e. The workspace itself is compromised by the lack of legroom under the desks, as the demountable is being used as a storage room. This not only creates an uncomfortable and ergonomically unsound environment but also further contributes to a lack of basic operational functionality. These deficiencies represent a clear violation of health, safety, and regulatory standards and demand urgent remediation to ensure the safety and wellbeing of all staff and detainees within the facility.
25. The Department has provided Comcare with the physical dimensions of the office space within the demountable building located in the Lachlan 1 Compound. The office measures 2910mm in length, 2250mm in width, and 2410mm in height.
26. In forming my reasonable belief, I have considered the following:
- a. Lachlan 1 Compound accommodates up to 38 high-risk detainees, including individuals with criminal histories, heightening safety concerns for both staff and detainees.
  - b. Expenditure requests from Serco and Border Force detailing the above and dating back to 2018, have yet to be addressed by Home Affairs.
  - c. Conversations with workers during site visits revealed concerns held regarding the office window, which is secured with wooden dowel to prevent detainee access but has been shattered on previous occasions. Upon requesting incident reports relating to these incidents, Home Affairs confirmed that none had been lodged.
27. Reports from workers indicate that food contamination occurs due to air-conditioning malfunctions, causing frequent illness among staff.
28. Observations made during the Inspection at VIDC highlighted several deficiencies:
- i. Overcrowded office space obstructing safe movement.



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- j. Insufficient lighting and inadequate ventilation, leading to poor air quality.
  - k. Ineffective temperature control and contamination risks from air-conditioning.
  - l. Unsuitable bathroom facilities for staff which includes shared use of the facilities with detainees.
  - m. Failure to properly secure the officer's station, allowing animals to enter.
  - n. Cluttered office space, impeding safe movement and emergency evacuation.
29. The cumulative effect of which is a contravention of section 19(1) of the WHS Act in circumstances that make it likely that the contravention will continue or be repeated.
30. Regulation 40 of the WHS Regulations requires PCBUs to ensure that the workplace layout permits safe movement, provides adequate space, and meets health and safety standards for lighting, ventilation, and temperature control.
31. Regulation 41 mandates the provision of adequate, safe, and accessible facilities, including toilets, drinking water, and washing and eating facilities, which are in good working order and clean.
32. The Approved Commonwealth Code of Practice on Managing the Work Environment and Facilities also applies.
33. Based on this assessment the Inspection will remain active, and a verification inspection is scheduled for the week commencing 1 September 2025.

<b>REPORT ISSUED BY</b>	Inspector	s 22
	Inspector ID number	243
	Email	s 22
	Phone	s 22
	Date	18 March 2025
	Signature	s 22



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## DISCLAIMER

This report contains information that may assist you to take steps regarding your obligations under the WHS Act. You must refer to the Commonwealth *Work Health and Safety Act 2011* (WHS Act) and the *Work Health and Safety Regulations 2011* (WHS Regulations) to understand your duties and obligations. Comcare's external website contains links to WHS legislation.

Comcare does not accept liability for any errors or omissions or for any loss or damage suffered by you or any person which arises from your reliance on this report or for any breach by you of your obligations under the WHS Act. Where a Comcare inspector has inspected a particular workplace, it is not a representation by Comcare that the particular workplace is in any way free of hazards.

## IF YOU DO NOT AGREE WITH A DECISION

If you disagree with the outcome of this inspection, you may seek an internal reconsideration of the inspector's decision. A request for a review should be sent to [statutory.oversight@comcare.gov.au](mailto:statutory.oversight@comcare.gov.au) including any additional information or evidence you have to support your request. Comcare will review your request and advise of the outcome in writing within 20 business days.

If you would like to clarify any aspect of this report, you can contact the inspector directly.

Comcare has a range of publications and fact sheets to help explain your responsibilities and provide guidance to make your workplace safer. The Compliance and Enforcement Policy provides guidance as to how Comcare approaches regulation. To access these, visit our website.

## PRIVACY STATEMENT

Your privacy is important to us. Comcare will only collect, use or disclose personal information in accordance with the Commonwealth *Privacy Act 1988* and if it is reasonably necessary for, or directly related to, one or more of our functions, powers and/or activities. These include functions and activities under the following Commonwealth legislation: *Safety, Rehabilitation and Compensation Act 1988*, the WHS Act, the *Seafarer's Rehabilitation and Compensation Act 1992*, and the *Asbestos-related Claims (Management of Commonwealth Liabilities) Act 2005*. If Comcare does not collect personal information from you, for the purposes of its legislated functions or related functions, we may not be able to respond appropriately.

Comcare is the Commonwealth agency authorised by the WHS Act to collect personal information relevant to the exercise of functions and powers under the WHS Act, WHS Regulations and the administration and evaluation of Comcare's WHS programmes. Any personal information collected in these forms will be used for those purposes.

In exercising our functions and powers, Comcare may disclose personal information, subject to confidentiality of information provisions under the WHS Act, to the following bodies and agencies, including but not limited to:

- Comcare's internal and external legal advisers
- the Safety, Rehabilitation and Compensation Commission
- a court or tribunal
- state or territory work health and safety regulatory agencies
- personnel engaged by Comcare to conduct research related activities
- enforcement agencies or bodies
- state and territory Coroners
- Commonwealth, state or territory industry regulators
- any other person assisting Comcare in the performance of its functions or exercise of its powers, including contractors and consultants
- any other person where there is an obligation under law to do so (for example but not limited to, responding to the direction of a court to produce documentation).

For further information on how Comcare handles personal information, please read the Privacy Policy on Comcare's website. To request a change to your personal information or to make a complaint, please phone or email [privacy@comcare.gov.au](mailto:privacy@comcare.gov.au).

[www.comcare.gov.au](http://www.comcare.gov.au) | 1300 366 979



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## Appendix A: Photo Appendix





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**Photo 1: Lachlan 1 Demountable Office**







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Photo 2: Left view of Lachlan 1 Demountable Office at entrance





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Photo 3: Right view of Lachlan 1 Demountable Office at entrance



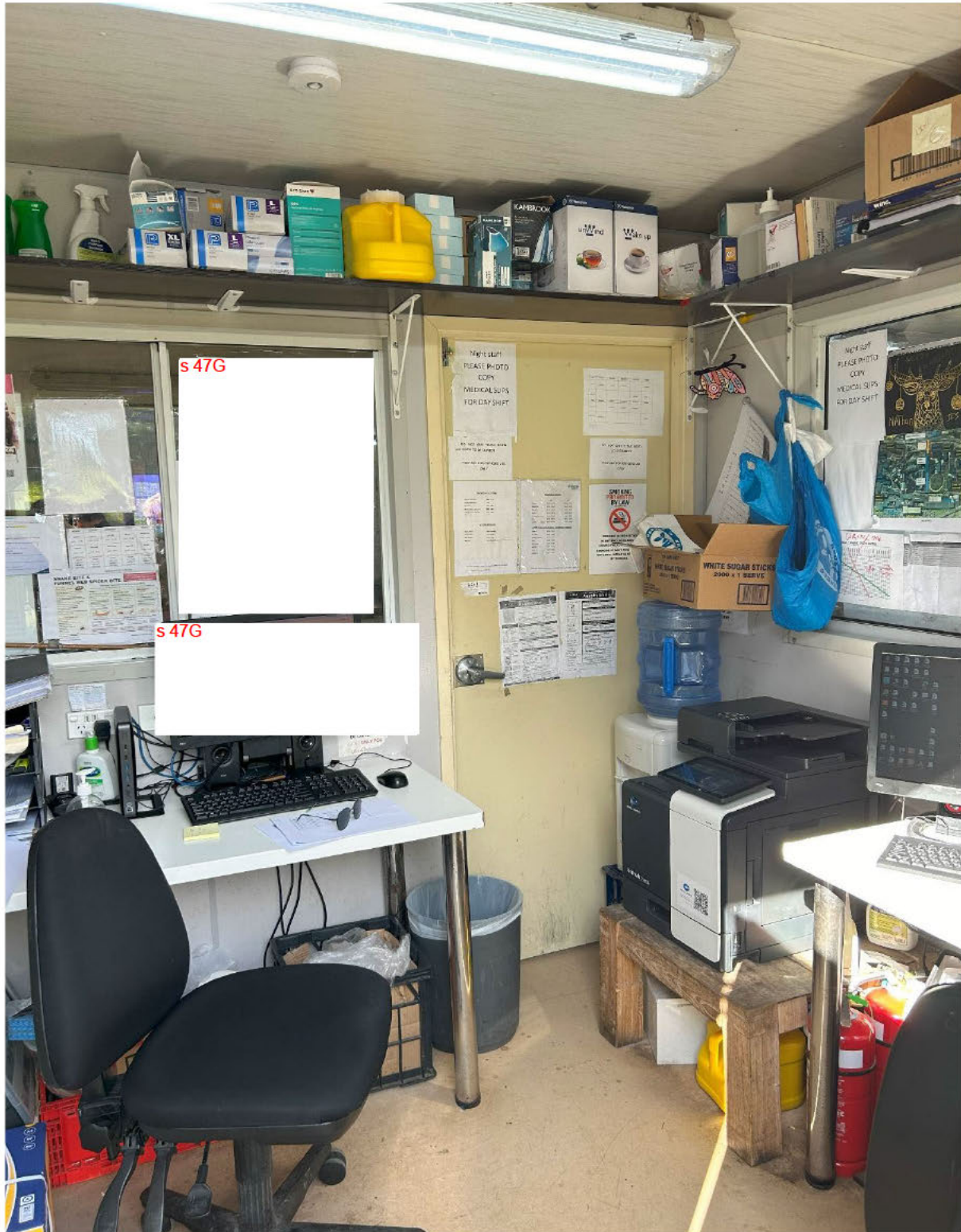




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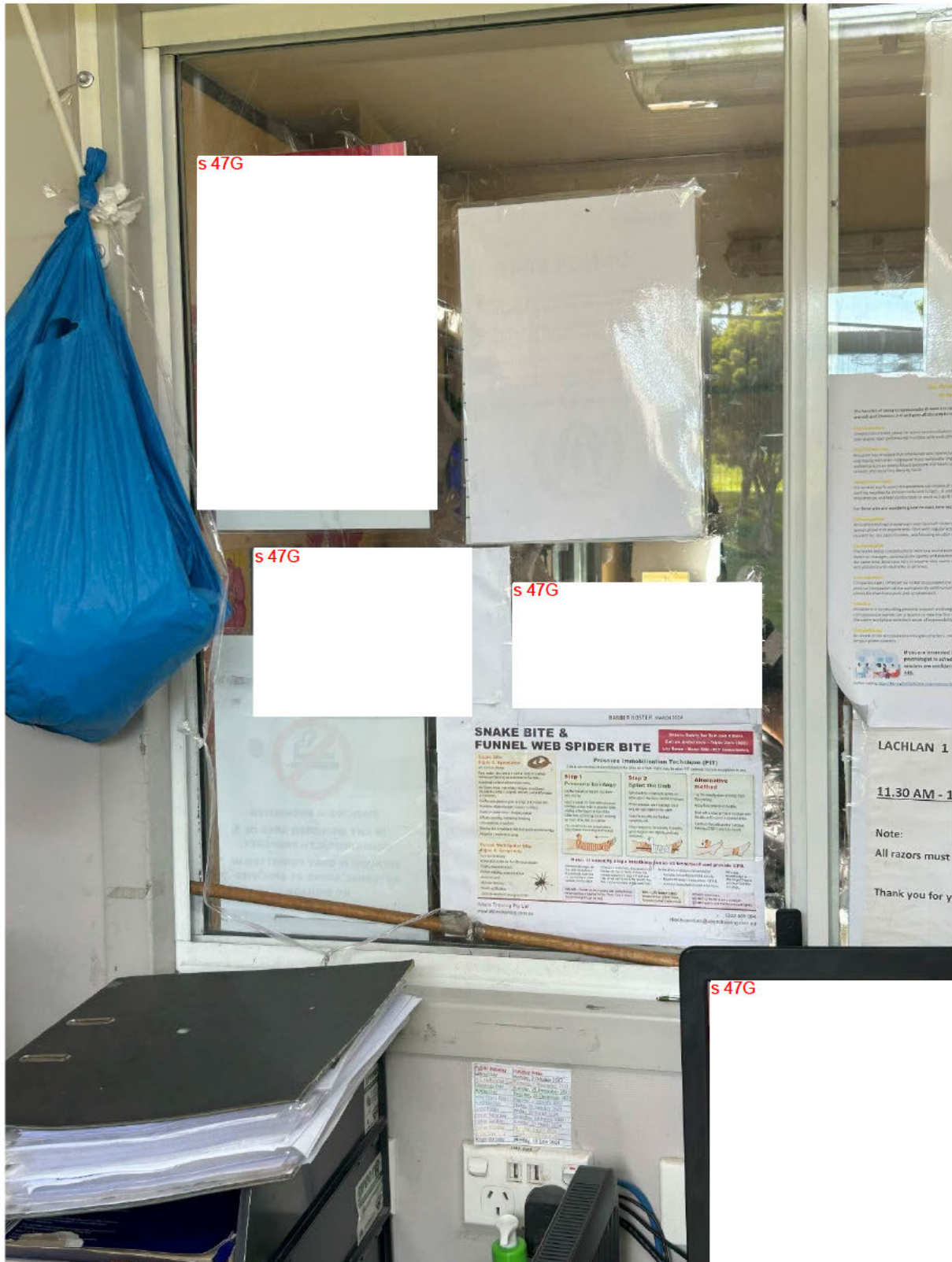
**Photo 4: Crowded office with storage supplies and a door to the common area for detainees in the Lachlan 1 demountable office**



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**Photo 6: A wooden stick used to secure the window, ensuring it remains closed and stable**







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**Photo 7: Officers navigating an overcrowded, restrictive area into the common room.**





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**Photo 8: A narrow space between a table and a printer. This tight gap serves as the entryway to the common room, indicating a cramped and potentially inconvenient passage for those needing to access the area.**







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**Photo 9: Items stored under officers' desks**







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**Photo 10: Items stored under officers' desks**





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**Photo 11: The door leading into the demountable office is visibly damaged and cannot be fully closed. This broken door poses a security risk and undermines the privacy and safety of the office environment.**







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**Photo 12: The common area where food is served to detainees by caterers with minimal security barriers**



**From:** s 22  
**To:** [WHS Regulator](#)  
**Cc:** s 47F ; [Notice NSW](#)  
**Subject:** 2024-09-16 - s155(2)(a)(b) Notice to obtain information - MC00035139-NT01 - Department of Home Affairs [SEC=OFFICIAL]  
**Date:** Friday, 16 August 2024 12:37:00 PM  
**Attachments:** [image001.png](#)  
[image004.png](#)  
[2024-08-16- s155\(2\)\(a\)\(b\) Notice to obtain information- MC00035139-NT01 - Department of Home Affairs.pdf](#)  
[image002.png](#)  
[image005.png](#)

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**OFFICIAL**

Good afternoon,

**Re: MC00035139-NT01 – Department of Home Affairs – Villawood Immigration Detention Centre NSW**

Attached is a Section 155(2)(a)(b) notice to obtain information (**NT01**) in relation to the abovementioned Comcare Monitoring and Compliance activity.

The notice is in relation to further information required regarding a WHS concern received by Comcare on 19 June 2024 from an anonymous worker. The concerns raised relate to the demountable building located in the Lachlan 1 compound at Villawood Immigration Detention Centre (**VIDC**).

The response due date for the notice is **5.00pm on 30 August 2024**.

Please confirm receipt of the notice by return email.

As per the details at the foot of the notice the response can be directed to me via email.

If you have any questions or concerns in relation to this matter, please do not hesitate to contact me on the details listed below.

Kind regards

s 22

*Senior Inspector | Regional Operations NSW | Regulatory Operations Group  
Inspector Appointed under Work Health and Safety Act 2011*

Mobile: s 22  
Email: s 22

**Comcare**  
GPO Box 9905, Canberra, ACT 2601



1300 366 979

[www.comcare.gov.au](http://www.comcare.gov.au)



# REQUIREMENT TO PROVIDE INFORMATION AND/OR DOCUMENTS

This notice is issued under the Commonwealth *Work Health and Safety Act 2011* (WHS Act) s 155(2)(a) and 155(2)(b). You may be required to give information and/or provide documents. **Refusal or failure to comply with a requirement of this notice, without reasonable excuse, is an offence.** Further information is detailed at the end of this notice.

<b>NOTICE ISSUED TO:</b>	Notice Number: MC00035139-NT01		
Legal name of person:	Commonwealth of Australia in the right of Department of Home Affairs		
ABN:	33380054835	ACN:	
Trading name:	Department of Home Affairs		
Address line 1:	6 Chan Street		
Address line 2:	CANBERRA BC ACT 2617 AUSTRALIA		

## REGARDING:

Information and documentation are required in relation to a WHS concern received by Comcare on 19 June 2024 from a anonymous worker. The concerns raised relate to the demountable building located in the Lachlan 1 compound at Villawood Immigration Detention Centre (VIDC).

Comcare has reasonable grounds to believe that Department of Home Affairs (Home Affairs) is capable of giving information or providing documents to assist Comcare in relation to a possible contravention of the WHS Act, or that will assist Comcare to monitor or enforce compliance with the WHS Act.

I, **s 22**, am an inspector appointed under the WHS Act, section 156. I require Home Affairs to give me the information and produce to me the documents described below in accordance with the WHS Act, subsections 155(2)(a) and 155(2)(b), by **5:00 PM** on **30 August 2024**.

## INFORMATION / DOCUMENTS REQUIRED:

### SECTION A: Information required under the WHS Act, s 155(2)(a)

1. A document that contains the response to any numbered request for information set out in Section A. this document must be signed by a competent officer of the Home Affairs.
  - a) If you do not provide any information in response to a numbered request for information, identify why in the document (e.g., *I do not have this information, or our organisation does not have this information*).
  - b) If you are aware of the existence of information required to be given by a numbered request for information, but that information is not held or controlled by you but is held by another party, provide the name/s of the party or parties you believe hold/s the information.
2. How long has the demountable building in the Lachlan 1 compound been in use for?
3. What is the demountable building in the Lachlan 1 compound used for?

4. Provide details of any risk assessments completed for the demountable building in the Lachlan 1 compound.
5. Provide any complaints received, from any source, by Home Affairs regarding the demountable building in the Lachlan 1 compound.
6. Provide details of all capital expenditure requests received by Home Affairs in relation to the Lachlan 1 compound including the demountable building.
7. Provide details of all capital expenditure requests initiated by the Australian Border Force in relation to the Lachlan 1 compound including the demountable building.
8. Provide detail of any consultation Home Affairs has undertaken with Serco regarding the buildings and facilities in the Lachlan 1 compound.
9. Provide detail of the overall security rating of the Lachlan 1 compound.
10. In relation to question 9, what does the 'security rating' mean in terms of how Serco administers and controls the Lachlan 1 compound?
11. In relation to question 9, provide details regarding how the security rating was reached i.e. relevant factors.
12. Provide details of procedures for disturbances or any uncontrolled behaviours e.g. riots within the Lachlan 1 compound.
13. Provide detail of specific training or instructions provided to the DSO's who are assigned to work within the Lachlan 1 compound.
14. Provide detail of how many DSOs are assigned to the Lachlan 1 compound on each shift.
15. What are the daily duties of the DSOs assigned to the Lachlan 1 compound?
16. Provide details of the physical dimensions of DSOs office space within the demountable building in Lachlan 1 compound.
17. Provide details of any temperature recordings undertaken of the DSO office space within the demountable building in the Lachlan 1 compound between 1 July 2022 and 1 July 2024.
18. Provide details of the procedure DSOs are required to follow should they need to leave the Lachlan 1 compound while assigned on duty there.
19. In relation to question 18, how is that procedure modified or affected when a communicable disease outbreak occurs in an adjoining compound?
20. Are any of the detainee within the Lachlan 1 compound considered violent offenders?
21. A recent Comcare inspection undertaken of the demountable building in the Lachlan 1 compound identified goods stored on the shelves and the floor within the DSOs office space.
  - a. Describe what is being stored in the DSOs office space?
  - b. Why is the DSOs office space being used for storage of these items?
  - c. What risk assessments have been undertaken in relation to the storage of these items and how they might affect the safety of DSOs in the course of their duties?
22. What assessments have been made in regard to the adequacy of ventilation of the DSOs office space within the demountable building in the Lachlan 1 compound?
23. Section 41 of the WHS Regulations 2011 stipulates a "Duty to provide and maintain adequate and accessible facilities: (1) A person conducting a business or undertaking at a workplace must ensure, so far as is reasonably practicable, the provision of adequate facilities for workers, including toilets, drinking water, washing facilities and eating facilities; and (2) The person conducting the business or undertaking at a workplace must ensure, so far as reasonably practicable, that the facilities provided under sub regulation (1) are maintained so as to be: (a) in good working order; and (b) clean, safe and accessible."
  - a. Provide details on how and where DSOs assigned to the Lachlan 1 compound accesses the specific facilities listed in sub regulation (1) above;



- b. How are the facilities that are available to DSOs assigned to the Lachlan 1 compound as listed in sub regulation (1) maintained to be clean, safe and accessible.
24. Provide detail of all Code Black incidents in the compound between 1 July 2022 and 1 July 2024, including dates and details of what occurred.
25. Provide detail of all Code Blue incidents in the compound between 1 July 2022 and 1 July 2024, including dates and details of what occurred.
26. A schedule that identifies which documents are produced in response to each numbered request for documents set out in Section B below. The schedule must include a brief description of the title or content of each document. This schedule must be signed by the competent officer of DoD.
- If you do not provide any document/s in response to a numbered request for documents or withhold a document that might otherwise be required to be produced by you, give information in the schedule identifying why (e.g., *I do not have this document, or our organisation does not have this document*).
  - If you are aware of the existence of a document required to be produced by a numbered request for documents, but those documents are not held or controlled by you but are held by another party, provide information in the schedule which includes a description of the document and the name/s of the party or parties you believe hold the document.

**SECTION B: Documents required under the WHS Act, s 155(2)(b)**

*(Refer to the definition of 'document' at the end of this notice)*

27. A copy of the roster of the DSOs assigned to the Lachlan 1 compound, including DSOs names, for the entire month of July 2024.
28. A copy of the emergency evacuation plans for the Lachlan 1 compound.
29. Copies of any documents relied on to demonstrate the answers provided to Questions 2-25 in Section A of this notice.

**NOTICE ISSUED BY:**

<p>s 22</p> <p>Signature</p>	<p>Inspector: s 22</p> <p>Inspector ID: 243</p> <p>Phone: s 22</p>
<p><b>DATE OF ISSUE</b></p> <p>16/8/2024</p>	<p>Respond via:</p> <p><input checked="" type="checkbox"/> Email:</p> <p><input type="checkbox"/> Delivery address (if by hand):</p> <p><input type="checkbox"/> Postal address:</p>

## PENALTIES

Under the Commonwealth *Criminal Code Act 1995*, s 137.1, giving false or misleading information in response to this notice is a serious offence. The maximum penalty is 12 months imprisonment.

Refusal or failure to comply with a requirement of this notice without reasonable excuse is an offence under the WHS Act, s 155(5) and may incur a maximum penalty of:

- \$10 000 for an individual
- \$50 000 for a body corporate.

## RELEVANT LEGISLATION

### WHS Act, s 155

The WHS Act, s 155 empowers Comcare to obtain information and documents from any person. An appointed Comcare Inspector has been delegated the power to issue this notice under the WHS Act, s 154.

The WHS Act, s 155(2)(a) requires the information requested in this notice to be given in writing and signed by a competent officer on behalf of the body corporate. The WHS Act, s 155(2)(b) requires the documents requested in this notice to be produced to Comcare.

### WHS Act, s 172

This section states an individual, body corporate or body politic, is not excused from providing documents or giving information on the ground that the documents or information may incriminate or expose that person to a penalty. However, if an individual provides documents or gives information in response to this notice, it will not be admissible as evidence in civil or criminal proceedings against that individual. Furthermore, any information, document, or thing obtained as a direct or indirect consequence of an individual providing documents or giving information in response to this notice will be inadmissible as evidence in civil or criminal proceedings against that individual.

### WHS Act, s 269

This notice does not require a person (whether an individual, body corporate or body politic) to produce a document that would disclose information, or otherwise provide information, which is the subject of legal professional privilege. A legal practitioner may be consulted for further information regarding obligations, requirements and what constitutes legal professional privilege.

## DEFINITIONS

**Document** means any record of information and includes anything on which there is writing; and anything on which there are marks, figures, symbols or perforations having a meaning for persons qualified to interpret them; and anything from which sounds, images or writings can be reproduced with or without the aid of anything else; and a map, plan, drawing or photograph. Any document produced in accordance with this notice must be complete, accurate and be a legible copy of the document so far as possible. Where colour has a particular meaning, significance or purpose in a document, you must produce a colour copy of that document.

**Competent Officer** is not defined in the WHS Act. A Competent Officer is an individual nominated by a body corporate to respond to a notice. They should have sufficient authority and expertise to respond to the Notice on behalf of the body corporate.

## CONFIDENTIALITY OF INFORMATION

Comcare is the Commonwealth agency authorised by the WHS Act to collect personal information relevant to the exercise of its functions and powers under the WHS Act and Commonwealth *Work Health and Safety Regulations 2011* (WHS Regulations). Comcare will only disclose information or documents collected resulting from this notice and accordingly with its confidentiality obligations in the WHS Act, s 271.

## PRIVACY STATEMENT

Your privacy is important to us. Comcare will only collect, use or disclose personal information in accordance with the Commonwealth Privacy Act 1988 and if it is reasonably necessary for, or directly related to, one or more of our functions, powers and/or activities. These include functions and activities under the following Commonwealth

legislation: Safety, Rehabilitation and Compensation Act 1988, the WHS Act, the Seafarer's Rehabilitation and Compensation Act 1992, and the Asbestos related Claims (Management of Commonwealth Liabilities) Act 2005.

If Comcare is unable to collect, use and disclose your personal information for our WHS regulatory requirements, we may not be able to provide these services and respond appropriately.

Comcare may also need, in accordance with the Privacy Act 1988, and subject to confidentiality of information provisions under the WHS Act, to collect your personal information from, and disclose your personal information to, a number of parties, including but not limited to:

- Comcare's internal and external legal advisers
- the Safety, Rehabilitation and Compensation Commission
- a court or tribunal
- state or territory work health and safety regulatory agencies
- personnel engaged by Comcare to conduct research related activities
- enforcement agencies or bodies
- state and territory Coroners
- Commonwealth, state or territory industry regulators
- any other person assisting Comcare in the performance of its functions or exercise of its powers, including contractors and consultants
- any other person where there is an obligation under law to do so (for example but not limited to, responding to the direction of a court to produce documentation).

It is unlikely Comcare will provide personal information to anyone in an external territory or outside Australia, unless the information relates to an incident, investigation, injury or illness sustained while overseas, or treatment provided by an overseas practitioner. If disclosure of personal information is made to someone overseas, Comcare will follow the Australian Privacy Principles that relate to disclosure to overseas entities.

Accuracy of personal information: Comcare wants to ensure personal information is up to date and complete. Our Privacy Policy explains how to access personal information held about you and how to go about making any corrections.

Complaints: If you think Comcare has interfered with or breached your privacy (relevant to the Privacy Act 1988), our Privacy Policy contains information about what you should do and how we will respond.

For a copy of our Privacy Policy, to request a change of your personal information or to make a privacy complaint please refer to [www.comcare.gov.au/privacy](http://www.comcare.gov.au/privacy). You can also contact us on 1300 366 979 or email us at [privacy@comcare.gov.au](mailto:privacy@comcare.gov.au).

**www.comcare.gov.au** | 1300 366 979

**From:** s 22  
**To:** [WHS Regulator](#)  
**Cc:** s 47F  
**Subject:** Section 155(2)(a)(b) Requirement to provide information and or documents - MC00035139- NT03 - Home Affairs [SEC=OFFICIAL]  
**Date:** Thursday, 16 January 2025 10:19:00 AM  
**Attachments:** [Section 155\(2\)\(a\)\(b\) Requirement to provide information and or documents - MC00035139- NT03 - Home Affairs.pdf](#)  
[image001.png](#)  
[image003.png](#)  
[image005.png](#)  
[image006.png](#)

---

**OFFICIAL**

Good Morning

**MC00035139 - Department of Home Affairs – Villawood Immigration Detention Centre NSW**

Attached is a Section 155(2)(a)(b) notice to obtain information (**NT03**) in relation to the abovementioned Comcare Monitoring and Compliance activity.

The notice is in relation to further information required relating to safety management systems at a Department of Home Affairs workplace at **Villawood Immigration Detention Centre (VIDC)**.

The response due date for the notice is **5.00pm on 16 January 2025**.

Please confirm receipt of the notice by return email.

If you have any questions or concerns in relation to this matter, please do not hesitate to contact me on the details listed below.

Kind regards

s 22

*Senior Inspector | Regional Operations NSW | Regulatory Operations Group  
Inspector Appointed under Work Health and Safety Act 2011*

Mobile: s 22  
Email: s 22

**Comcare**

GPO Box 9905, Canberra, ACT 2601  
1300 366 979  
[www.comcare.gov.au](http://www.comcare.gov.au)





# REQUIREMENT TO PROVIDE INFORMATION AND/OR DOCUMENTS

This notice is issued under the Commonwealth *Work Health and Safety Act 2011* (WHS Act) s 155(2)(a) and 155(2)(b). You may be required to give information and/or provide documents. **Refusal or failure to comply with a requirement of this notice, without reasonable excuse, is an offence. Further information is detailed at the end of this notice.**

NOTICE ISSUED TO:		Notice Number:	MC00035139-NT03	
Legal name of person:	Commonwealth of Australia in the right of Department of Home Affairs			
ABN:	33380054835		ACN:	
Trading name:	Department of Home Affairs			
Address line 1:	6 Chan Street			
Address line 2:	CANBERRA BC ACT 2617 AUSTRALIA			

## REGARDING:

Information and documentation are required in relation to a WHS concern received by Comcare on 19 June 2024 from a anonymous worker. The concerns raised relate to the demountable building located in the Lachlan 1 compound at Villawood Immigration Detention Centre (**VIDC**).

Comcare has reasonable grounds to believe that Department of Home Affairs (**Home Affairs**) is capable of giving information or providing documents to assist Comcare in relation to a possible contravention of the WHS Act, or that will assist Comcare to monitor or enforce compliance with the WHS Act.

I, [s 22](#), am an inspector appointed under the WHS Act, section 156. I require Home Affairs to give me the information and produce to me the documents described below in accordance with the WHS Act, subsections 155(2)(a) and 155(2)(b), by **5:00 PM on 31 January 2025**.

## INFORMATION / DOCUMENTS REQUIRED:

### SECTION A: Information required under the WHS Act, s 155(2)(a)

1. A document that contains the response to any numbered request for information set out in Section A.
  - a. If you do not provide any information in response to a numbered request for information, identify why in the document (e.g. *I do not have this information, or our organisation does not have this information*).
  - b. If you are aware of the existence of information required to be given by a numbered request for information, but that information is not held or controlled by you but is held by another party, provide the name/s of the party or parties you believe hold/s the information.
2. A schedule that identifies which documents are produced in response to each numbered request for documents set out in Section B below. The schedule must include a brief description of the title or content of each document.
  - a. If you do not provide any document/s in response to a numbered request for documents or withhold a document that might otherwise be required to be produced by you, give information in the schedule identifying why (e.g. *I do not have this document, or our organisation does not have this document*).

- b. If you are aware of the existence of a document required to be produced by a numbered request for documents, but those documents are not held or controlled by you but are held by another party, provide information in the schedule which includes a description of the document and the name/s of the party or parties you believe hold the document.

**SECTION B: Documents required under the WHS Act, s 155(2)(b)**  
*(refer to the definition of 'document' at the end of this notice)*

3. Any incident reports regarding the window located in the Lachlan 1 demountable office.
4. Any complaints regarding the window located in the Lachlan 1 demountable office.
5. Any documentation relating to the servicing of the air conditioning in the Lachlan 1 demountable office.
6. Any risk assessments completed regarding Serco officers sharing the bathroom with detainees in Lachlan 1.

**NOTICE ISSUED BY:**

<p>s 22</p>   <p><i>Signature</i></p>	<p>Inspector: s 22  Phone: s 22  Email: s 22</p> <p>Inspector ID: 243</p>
<p><b>DATE OF ISSUE</b>  16/01/2025</p>	<p>Respond via:</p> <p><input checked="" type="checkbox"/> Email: s 22</p> <p><input type="checkbox"/> Delivery address (if by hand):</p> <p><input type="checkbox"/> Postal address:</p>

## PENALTIES

Under the Commonwealth *Criminal Code Act 1995*, s 137.1, giving false or misleading information in response to this notice is a serious offence. The maximum penalty is 12 months imprisonment.

Refusal or failure to comply with a requirement of this notice without reasonable excuse is an offence under the WHS Act, s 155(5) and may incur a maximum penalty of:

- \$10 000 for an individual
- \$50 000 for a body corporate.

## RELEVANT LEGISLATION

### WHS Act, s 155

The WHS Act, s 155 empowers Comcare to obtain information and documents from any person. An appointed Comcare Inspector has been delegated the power to issue this notice under the WHS Act, s 154.

The WHS Act, s 155(2)(a) requires the information requested in this notice to be given in writing and signed by a competent officer on behalf of the body corporate. The WHS Act, s 155(2)(b) requires the documents requested in this notice to be produced to Comcare.

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## DEFINITIONS

**Document** means any record of information and includes: anything on which there is writing; and anything on which there are marks, figures, symbols or perforations having a meaning for persons qualified to interpret them; and anything from which sounds, images or writings can be reproduced with or without the aid of anything else; and a map, plan, drawing or photograph. Any document produced in accordance with this notice must be complete, accurate and be a legible copy of the document so far as possible. Where colour has a particular meaning, significance or purpose in a document, you must produce a colour copy of that document.

**Competent Officer** is not defined in the WHS Act. A Competent Officer is an individual nominated by a body corporate to respond to a notice. They should have sufficient authority and expertise to respond to the Notice on behalf of the body corporate.

## CONFIDENTIALITY OF INFORMATION

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## PRIVACY STATEMENT

Comcare will only collect, use or disclose personal information in accordance with the Commonwealth *Privacy Act 1988* and if it is reasonably necessary for, or directly related to, one or more of our functions, powers and/or activities. Comcare is the Commonwealth agency authorised by the WHS Act to collect personal information relevant to the exercise of functions and powers under the WHS Act, the WHS Regulations and the administration and evaluation of Comcare's WHS programs. Any personal information collected in these forms will be used for those purposes. In exercising its functions and powers, Comcare may disclose personal information, subject to confidentiality of information provisions under the WHS Act, to the following bodies and agencies, including but not limited to:

- Comcare's internal and external legal advisers
- the Safety, Rehabilitation and Compensation Commission
- a court or tribunal
- state or territory work health and safety regulatory agencies
- personnel engaged by Comcare to conduct research related activities
- enforcement agencies or bodies
- state and territory Coroners
- Commonwealth, state or territory industry regulators
- any other person assisting Comcare in the performance of its functions or exercise of its powers, including contractors and consultants
- any other person where there is an obligation under law to do so (for example but not limited to, responding to the direction of a court to produce documentation).

If Comcare does not collect personal information from you, for the purposes of its legislated functions or related functions, we may not be able to respond appropriately. For further information on how Comcare handles personal information, please read our Privacy Policy on our website. To request a change to your personal information or to make a complaint, please phone or email 043[privacy@comcare.gov.au](mailto:privacy@comcare.gov.au).



**From:** s 22  
**To:** [WHS Regulator](#)  
**Cc:** s 47F  
**Subject:** RE: RE: 2024-09-16 - s155(2)(a)(b) Notice to obtain information - MC00035139-NT01 - Department of Home Affairs [SEC=OFFICIAL]  
**Date:** Wednesday, 21 August 2024 9:43:00 PM  
**Attachments:** [image002.jpg](#)  
[image004.png](#)  
[image005.png](#)  
[image006.png](#)  
[image007.png](#)

## OFFICIAL

Sorry s 47F

I have been away at a conference. Extension granted.

Kind regards

s 22

**From:** WHS Regulator <Regulator.WHS@homeaffairs.gov.au>

**Sent:** Wednesday, August 21, 2024 12:01 PM

**To:** s 22

**Cc:** s 47F

WHS Regulator <Regulator.WHS@homeaffairs.gov.au>

**Subject:** FW: RE: 2024-09-16 - s155(2)(a)(b) Notice to obtain information - MC00035139-NT01 - Department of Home Affairs [SEC=OFFICIAL]

## OFFICIAL

Good morning s 22 ,

I have tried to call you earlier to discuss this matter, though there was no answer. I have left a voicemail message.

Would it be possible to be provided with an extension to 13 September 2024 for the enclosed *Comcare s155 Notice - MC00035139-NT01*.

Thank you for your consideration and understanding. We will endeavour to have the response to you earlier if it is ready before 13 September.

Kind regards,

s 47F

WHS Senior Advisor | Workforce Health and Safety  
 Health, Safety & Wellbeing | People & Culture Division  
 Chief Operating Officer Group  
 Department of Home Affairs

M: s 47F

E: s 47F

*\*Not Available Fridays\**

**OFFICIAL****From:** s 47F**Sent:** Friday, 16 August 2024 12:58 PM**To:** s 22

WHS Regulator

<[Regulator.WHS@homeaffairs.gov.au](mailto:Regulator.WHS@homeaffairs.gov.au)>**Cc:** s 47E(d)

s 47F

**Subject:** CM: RE: 2024-09-16 - s155(2)(a)(b) Notice to obtain information - MC00035139-NT01 - Department of Home Affairs [SEC=OFFICIAL]**OFFICIAL**

Good afternoon s 22 ,

I confirm receipt of the attached section 155(2)(a)(b) notice to obtain information - MC00035139-NT01 - Department of Home Affairs, with the compliance date of 5.00pm on 30 August 2024.

Kind regards,

s 47F

Assistant Director Workforce Health and Safety  
 Health, Safety & Wellbeing | People Division  
 Chief Operating Officer Group  
 Department of Home Affairs

P: s 47F

E: s 47F

*(I am away every second Wednesday – non pay week)*

Acknowledgement of Country Signature Block Graphic 2022



**OFFICIAL**

---

**From:** s 22

**Sent:** Friday, 16 August 2024 12:37 PM

**To:** WHS Regulator <[Regulator.WHS@homeaffairs.gov.au](mailto:Regulator.WHS@homeaffairs.gov.au)>

**Cc:** s 47F

s 47E(d)

**Subject:** 2024-09-16 - s155(2)(a)(b) Notice to obtain information - MC00035139-NT01 - Department of Home Affairs [SEC=OFFICIAL]

**OFFICIAL**

Good afternoon,

**Re: MC00035139-NT01 – Department of Home Affairs – Villawood Immigration Detention Centre NSW**

Attached is a Section 155(2)(a)(b) notice to obtain information (**NT01**) in relation to the abovementioned Comcare Monitoring and Compliance activity.

The notice is in relation to further information required regarding a WHS concern received by Comcare on 19 June 2024 from an anonymous worker. The concerns raised relate to the demountable building located in the Lachlan 1 compound at Villawood Immigration Detention Centre (**VIDC**).

The response due date for the notice is **5.00pm on 30 August 2024**.

Please confirm receipt of the notice by return email.

As per the details at the foot of the notice the response can be directed to me via email.

If you have any questions or concerns in relation to this matter, please do not hesitate to contact me on the details listed below.

Kind regards

s 22



*Senior Inspector | Regional Operations NSW | Regulatory Operations Group  
Inspector Appointed under Work Health and Safety Act 2011*

Mobile: s 22  
Email: s 22



**Comcare**

GPO Box 9905, Canberra, ACT 2601

1300 366 979

[www.comcare.gov.au](http://www.comcare.gov.au)



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Any review, retransmission, dissemination or other use of this information by persons or entities other than the intended recipient is prohibited. The Department of Home Affairs, the ABF and the National Emergency Management Agency respect your privacy and have obligations under the Privacy Act 1988.

Unsolicited commercial emails MUST NOT be sent to the originator of this email.

---

**From:** s 22

**Sent:** Wednesday, 4 September 2024 1:02 PM

**To:** WHS Regulator <[Regulator.WHS@homeaffairs.gov.au](mailto:Regulator.WHS@homeaffairs.gov.au)>

**Cc:** s 47F

**Subject:** RE: RE: 2024-09-16 - s155(2)(a)(b) Notice to obtain information - MC00035139-NT01 - Department of Home Affairs [SEC=OFFICIAL]

**OFFICIAL**

Good afternoon

Extension granted.

Kind regards

s 22

---

**From:** WHS Regulator <[Regulator.WHS@homeaffairs.gov.au](mailto:Regulator.WHS@homeaffairs.gov.au)>  
**Sent:** Tuesday, September 3, 2024 4:03 PM  
**To:** s 22  
**Cc:** s 47F WHS Regulator  
 <[Regulator.WHS@homeaffairs.gov.au](mailto:Regulator.WHS@homeaffairs.gov.au)>; s 47F  
**Subject:** RE: RE: 2024-09-16 - s155(2)(a)(b) Notice to obtain information - MC00035139-NT01 - Department of Home Affairs [SEC=OFFICIAL]

## OFFICIAL

Good afternoon s 22 ,

The work area is having some delays in receiving some of the information in MC00035139-NT01 from our Detention services provider.

In order to provide you with a complete response, would it be possible for a further extension of two weeks, to 27 September 2024?

We are experiencing similar issues with MC00034872, however I will send through a separate request.

Sorry for the inconvenience, and please feel free to give me a call if you would like to discuss.

Kind regards,

s 47F

Assistant Director Workforce Health and Safety  
 Health, Safety & Wellbeing | People Division  
 Chief Operating Officer Group  
 Department of Home Affairs

M: s 47F

E: s 47F

*(I am away every second Wednesday – non pay week)*

Acknowledgement of Country Signature Block Graphic 2022





**OFFICIAL**

---

**From:** s 22  
**Sent:** Wednesday, 21 August 2024 9:44 PM  
**To:** WHS Regulator <[Regulator.WHS@homeaffairs.gov.au](mailto:Regulator.WHS@homeaffairs.gov.au)>  
**Cc:** s 47F

**Subject:** RE: RE: 2024-09-16 - s155(2)(a)(b) Notice to obtain information - MC00035139-NT01 - Department of Home Affairs [SEC=OFFICIAL]

**OFFICIAL**

Sorry s 47F

I have been away at a conference. Extension granted.

Kind regards  
s 22

---

**From:** WHS Regulator <[Regulator.WHS@homeaffairs.gov.au](mailto:Regulator.WHS@homeaffairs.gov.au)>  
**Sent:** Wednesday, August 21, 2024 12:01 PM  
**To:** s 22  
**Cc:** s 47F

WHS Regulator <[Regulator.WHS@homeaffairs.gov.au](mailto:Regulator.WHS@homeaffairs.gov.au)>  
**Subject:** FW: RE: 2024-09-16 - s155(2)(a)(b) Notice to obtain information - MC00035139-NT01 - Department of Home Affairs [SEC=OFFICIAL]

**OFFICIAL**

Good morning s 22 ,

I have tried to call you earlier to discuss this matter, though there was no answer. I have left a voicemail message.

Would it be possible to be provided with an extension to 13 September 2024 for the enclosed *Comcare s155 Notice - MC00035139-NT01*.

Thank you for your consideration and understanding. We will endeavour to have the response to you

earlier if it is ready before 13 September.

Kind regards,

s 47F

WHS Senior Advisor | Workforce Health and Safety  
Health, Safety & Wellbeing | People & Culture Division  
Chief Operating Officer Group  
Department of Home Affairs

M: s 47F

E: s 47F

*\*Not Available Fridays\**



**OFFICIAL**

---

**From:** s 47F

**Sent:** Friday, 16 August 2024 12:58 PM

**To:** s 22

WHS Regulator

<[Regulator.WHS@homeaffairs.gov.au](mailto:Regulator.WHS@homeaffairs.gov.au)>

**Cc:** s 47E(d)

s 47F

**Subject:** CM: RE: 2024-09-16 - s155(2)(a)(b) Notice to obtain information - MC00035139-NT01 - Department of Home Affairs [SEC=OFFICIAL]

**OFFICIAL**

Good afternoon s 22

I confirm receipt of the attached section 155(2)(a)(b) notice to obtain information - MC00035139-NT01 - Department of Home Affairs, with the compliance date of 5.00pm on 30 August 2024.

Kind regards,

s 47F

Assistant Director Workforce Health and Safety

Health, Safety & Wellbeing | People Division  
Chief Operating Officer Group  
Department of Home Affairs  
P: s 47F  
E: s 47F  
(I am away every second Wednesday – non pay week)

Acknowledgement of Country Signature Block Graphic 2022



**OFFICIAL**

---

**From:** s 22  
**Sent:** Friday, 16 August 2024 12:37 PM  
**To:** WHS Regulator <[Regulator.WHS@homeaffairs.gov.au](mailto:Regulator.WHS@homeaffairs.gov.au)>  
**Cc:** s 47F s 47E(d)

**Subject:** 2024-09-16 - s155(2)(a)(b) Notice to obtain information - MC00035139-NT01 - Department of Home Affairs [SEC=OFFICIAL]

**OFFICIAL**

Good afternoon,

**Re: MC00035139-NT01 – Department of Home Affairs – Villawood Immigration Detention Centre NSW**

Attached is a Section 155(2)(a)(b) notice to obtain information (**NT01**) in relation to the abovementioned Comcare Monitoring and Compliance activity.

The notice is in relation to further information required regarding a WHS concern received by Comcare on 19 June 2024 from an anonymous worker. The concerns raised relate to the demountable building located in the Lachlan 1 compound at Villawood Immigration Detention Centre (**VIDC**).

The response due date for the notice is **5.00pm on 30 August 2024**.

Please confirm receipt of the notice by return email.

As per the details at the foot of the notice the response can be directed to me via email.

If you have any questions or concerns in relation to this matter, please do not hesitate to contact me on the details listed below.

Kind regards

s 22

*Senior Inspector | Regional Operations NSW | Regulatory Operations Group  
Inspector Appointed under Work Health and Safety Act 2011*

Mobile: s 22  
Email: s 22

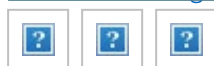


**Comcare**

GPO Box 9905, Canberra, ACT 2601

1300 366 979

[www.comcare.gov.au](http://www.comcare.gov.au)



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