



Australian Government

Comcare

Traffic control measures checklist

Isolation controls

Are there separate entry and exit points for vehicles and pedestrians, including visitors?

If this is not reasonably practicable, what control measures are in place to separate vehicles and pedestrians upon entry and exit?

☐ Yes ☐ No

Do the entries and exits protect pedestrians and visitors from being struck by vehicles?

☐ Yes ☐ No

Does the layout of the workplace effectively separate pedestrians, vehicles and powered mobile plant?

☐ Yes ☐ No

Are systems in place to keep pedestrians and moving vehicles or plant apart – like physical barriers, exclusion zones and safety zones?

☐ Yes ☐ No

Vehicle routes

Are the roads and pathways in the workplace suitable for the types and volumes of traffic?

☐ Yes ☐ No

Are loading and unloading zones clearly marked?

☐ Yes ☐ No

Do vehicle route designs take into account vehicle characteristics in all conditions, such as emergency braking, bad weather or running out of fuel?

☐ Yes ☐ No

Are there enough parking places for vehicles and are they used?

☐ Yes ☐ No

Are traffic directions clearly marked and visible?

☐ Yes ☐ No

If the workplace has a one-way system for vehicle routes, is it properly designed and signposted, and used appropriately?

☐ Yes ☐ No

Are vehicle routes wide enough for the safe movement of the largest vehicle (including its load)?
And are they wide enough to separate vehicles and pedestrians?

☐ Yes ☐ No

Do vehicle routes have firm, even and slip-free (if required) surfaces?

☐ Yes ☐ No

Are vehicle routes well maintained?

☐ Yes ☐ No

Are vehicle routes kept clear of obstructions and other hazards?

☐ Yes ☐ No

Do vehicle routes avoid sharp or blind corners?

☐ Yes ☐ No

Pedestrian routes

Are pedestrian walkways separated from vehicles?

☐ Yes ☐ No

Where necessary, are there safe pedestrian crossings on vehicle routes?

☐ Yes ☐ No

Is there a safe pedestrian route that allows visitors to access the site office and facilities?

☐ Yes ☐ No

Are pedestrian walkways clearly marked?

☐ Yes ☐ No

Are pedestrian walkways well maintained?

☐ Yes ☐ No

Do pedestrian walkways have adequate lighting?

☐ Yes ☐ No

Vehicle movement

Have drive-through, one-way systems been established to reduce the need for reversing?

☐ Yes ☐ No

Are non-essential workers excluded from areas where reversing occurs?

☐ Yes ☐ No

Are vehicles slowed to safe speeds, for example, through the use of speed limiters on mobile plant, or chicanes on vehicle routes?

☐ Yes ☐ No

Do drivers use the correct routes, drive within the speed limit and follow site rules?

☐ Yes ☐ No

Signs

Are there speed limit signs?

☐ Yes ☐ No

Are there clear warnings of powered mobile plant hazards?

☐ Yes ☐ No

Is there clear signage of pedestrian and powered mobile plant exclusion zones?

☐ Yes ☐ No

Is there enough lighting to ensure signs are visible, particularly at night?

☐ Yes ☐ No

Warning devices

Are flashing lights, sensors and reversing alarms installed on powered mobile plant?

☐ Yes ☐ No

Information, training and supervision

Do workers operating vehicles and plant have the required licences? Are they given training, information and supervision for the plant or vehicle being used?

☐ Yes ☐ No

Are traffic controllers (if any) appropriately trained and qualified?

☐ Yes ☐ No

Have workers received site-specific training and information on traffic hazards and the control measures in place, such as speed limits, parking and loading/unloading zones?

☐ Yes ☐ No

Is information and instruction about safe movement around the workplace provided to visitors and external delivery drivers?

☐ Yes ☐ No

Is the level of supervision sufficient to check traffic movement and ensure the safety of pedestrians and drivers?

☐ Yes ☐ No

Personal protective equipment

Is PPE such as high-visibility clothing provided and used where necessary?

☐ Yes ☐ No

Vehicle safety

Are the vehicles and mobile plant suitable for the tasks that they are used for?

☐ Yes ☐ No

Do vehicles have direct visibility or devices for improving vision, like reversing sensors and external and side mirrors?

☐ Yes ☐ No

Are vehicles fitted with effective service brakes and parking brakes?

☐ Yes ☐ No

Do vehicles and powered mobile plant have seatbelts where necessary?

☐ Yes ☐ No

Is there a regular maintenance program for all vehicles and powered mobile plant?

☐ Yes ☐ No

Is there a system for reporting faults on all vehicles and powered mobile plant?

☐ Yes ☐ No

Do drivers carry out basic safety checks before using vehicles and powered mobile plant?
(For example, daily pre-operational checks and logbook completion.)

☐ Yes ☐ No

Are there any other control measures that should be implemented to manage risks at the workplace?

☐ Yes ☐ No